|  |  |
| --- | --- |
| Project/Tranche/Programme name | *Delete as appropriate* |
| Date: |  |
| Author: |  |
| Document reference: |  | Version: |  |

## Revision History

|  |  |  |
| --- | --- | --- |
| Date | Summary of changes | Version |
|  |  |  |
|  |  |  |

**Approvals**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Version | Date | Signature |
|  |  |  | *The signature of the person authorising distribution.* |
|  |  |  |  |

**Distribution**

|  |  |  |  |
| --- | --- | --- | --- |
| Distributed to: | Version | Date | Signature |
|  |  |  |  |
|  |  |  |  |

*This template is a suggestion for a product register. In the generic* [*product information document*](https://www.praxisframework.org/en/method/product-documents)*, Praxis defines 28 potential fields that can be spread across five different documents. The exact make-up of product documents should be tailored to the context of each project or programme.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Identifier | ****Title**** | ****Cross references**** | ****Planned dates**** | ****Actual dates**** | ****Cross references**** | ****Current** **version**** |
| A unique identifier that may be made up of components such as a project or programme code; product code; version number and so on. | The name by which the product is known. | Links to other documents that provide further information about the product, e.g. [risk register](https://www.praxisframework.org/en/method/risk-register), [stakeholder register](https://www.praxisframework.org/en/method/stakeholder-register), [lessons log](https://www.praxisframework.org/en/method/lessons-log) etc. | When the product is planned to be developed. | When the product was actually developed. | Typically, these cross-references will be to delivery plans that show the context of the planned and actual dates. | An identifier indicating the most recent version of the product. The [configuration management](https://www.praxisframework.org/en/knowledge/configuration-management) section of the [scope management plan](https://www.praxisframework.org/en/method/scope-management-plan) will define the system for incrementally labelling the versions of a product. |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |