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| Project/Tranche/Programme name | *Delete as appropriate* | | |
| Date: |  | | |
| Author: |  | | |
| Document reference: |  | Version: |  |

## Revision History

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| --- | --- | --- |
| Date | Summary of changes | Version |
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**Approvals**

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| --- | --- | --- | --- | --- |
| Name | Version | Date | Approval context | Signature |
|  |  |  | *E.g. whether approval is outline or full; whether it is part of the identification or definition phase; whether it is a revision related to an exception plan, etc.* | *The signature of the person giving approval, usually the sponsor. If approval is not being given by the sponsor, the approval context should explain why.* |
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**Distribution**

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| Distributed to: | Version | Date | Signature |
|  |  |  | *The signature of the person responsible for distribution* |
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| Id. | Owner | Description | Probability | Impact | Response | Status |
| Each risk should have a unique identifier. | The person responsible for managing the risk. | A full description of the risk, possibly following a ‘cause; event; effect’ structure, i.e. what causes the risk, how will the event be observed and what effect would it have? | The probability of a risk occurring estimated according to the scales set out in the risk management plan. | The impact of a risk occurring estimated according to the scales set out in the risk management plan. | The actions chosen in response to the risk event and their effect (e.g. a reduction in probability, impact or both). | A simple statement of whether the risk event is active (default situation) or closed. |
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