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| Project/Tranche/Programme name | *Delete as appropriate* | | |
| Date: |  | | |
| Author: |  | | |
| Document reference: |  | Version: |  |

## Revision History

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| Date | Summary of changes | Version |
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**Approvals**

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| Name | Version | Date | Signature |
|  |  |  | *The signature of the person authorising distribution.* |
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**Distribution**

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T*his template is a suggestion for a quality register. In the generic* [*product information document*](https://www.praxisframework.org/en/method/product-documents)*, Praxis defines 28 potential fields that can be spread across five different documents. The exact make-up of product documents should be tailored to the context of each project or programme.*

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| Identifier | ****Title**** | ****Cross references**** | ****Planned dates**** | ****Actual dates**** | Quality control methods | ****Quality respons-ibilities**** | ****Cross references**** | ****Current** **version**** |
| A unique identifier that may be made up of components such as a project or programme code; product code; version number and so on. | The name by which the product is known. | Links to other documents that provide further information about the product, e.g. [risk register](https://www.praxisframework.org/en/method/risk-register), [stakeholder register](https://www.praxisframework.org/en/method/stakeholder-register), [lessons log](https://www.praxisframework.org/en/method/lessons-log) etc. | When the product is planned to be developed. | When the product was actually developed. | The control methods that should be used will be defined here. These could range from qualitative user reviews to mechanical inspection and statistical analysis. | The individuals or groups that are responsible for implementing the quality control methods. | Typically, these cross-references will be to delivery plans that show the context of the planned and actual dates. | An identifier indicating the most recent version of the product. The [configuration management](https://www.praxisframework.org/en/knowledge/configuration-management) section of the [scope management plan](https://www.praxisframework.org/en/method/scope-management-plan) will define the system for incrementally labelling the versions of a product. |
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